

**City of Bancroft
City Council Meeting
Monday January 11, 2010
City Council Chambers
7:00 PM**

Minutes – January 11, 2010

1. Open meeting with Pledge of Allegiance
2. Roll Call – Members present: Council Person Jaren, Council Person Hauptmann, Council Person Lowe, Council Person Richter, Council Person Shillington, and Mayor Hauptmann.

Others present included Tim Moreau and Jasen Petersburg from the engineering firm of Veenstra & Kimm, Inc., Chris Diggins from the North Iowa Area Council of Governments who arrived at approximately 8:30 and staff Brennan, Elliott, Rahe, and Rowlett.
3. Approval of Agenda – Motion Shillington, second Jaren to approve the agenda. Council Person Jaren, Council Person Hauptmann, Council Person Lowe, Council Person Richter, and Council Person Shillington vote in the affirmative, Motion carried.
4. Consent Agenda - Motion Shillington, second Richter to approve the consent agenda. Council Person Jaren, Council Person Hauptmann, Council Person Lowe, Council Person Richter, and Council Person Shillington vote in the affirmative, Motion carried.
5. Approval of Bills - Motion Richter, second M. Hauptmann to approve city and utility disbursements with two exceptions: 1) to remove the duplicate invoice to Ingalls Electric and to reduce the amount allocated to the Kossuth County Economic Development Council from \$400. To \$200. Council Persons Jaren, M. Hauptmann, Lowe, Richter, and Shillington vote in the affirmative, Motion carried.
6. Public Forum – No one was present for the public forum
7. Library Budget – Library Director Mary Richter submitted the annual request from the Bancroft Public Library for city assistance. The library is requesting an increase in funding of \$2000 to bring the total city contribution to \$47,000 annually.

8. Utilities Issues

a. Electric Utility

1. BMU Meters - Motion Jaren, second M. Hauptmann to require that all electric and water meters that are in use on all city or utility properties, including those that are not billed be read each month. Council Persons Jaren, M. Hauptmann, Lowe, Richter, and Shillington vote in the affirmative, Motion carried.
2. KCEDC Grant Request - Motion Richter, second Hauptmann to approve \$200 donation to KCEDC to be used for a business survey. Council Persons Jaren, M. Hauptmann, Lowe, Richter, and Shillington vote in the affirmative, Motion carried.

b. City Water and Sewer

1. Motion Richter, second Lowe to approve **RESOLUTION NO. 10-001: ADOPTING THE PROPOSED INCREASE IN WATER AND SEWER RATES.** Council Persons Jaren, M. Hauptmann, Lowe, Richter, and Shillington vote in the affirmative, motion carried.

9. Approval of TIF incentives - Motion Jaren, second M. Hauptmann to approve TIF rebates of \$5,464.00 to Precision Management and \$2,412.00 to Bancroft Implement. Council Persons Jaren, M. Hauptmann, Lowe, and Shillington vote in the affirmative; Council Person Richter vote against. Motion carried.

10. Nyman building lease - Motion Shillington, second Jaren to approve changes to the Nyman building lease [formerly the Menke building lease]. Council Persons Jaren, M. Hauptmann, Lowe, Richter, and Shillington vote in the affirmative. Motion carried.

11. Motion Richter, second M. Hauptmann to approve **RESOLUTION NO. 10-002: ADOPTING APPROVED CITY DEPOSITORY AGENCIES.** Council Persons Jaren, M. Hauptmann, Lowe, Richter, and Shillington vote in the affirmative. Motion carried.

12. Motion Richter, second Lowe to approve **RESOLUTION NO. 10-003: ADOPTING APPROVED UTILITY DEPOSITORY AGENCIES.** Council Persons Jaren, M. Hauptmann, Lowe, Richter, and Shillington vote in the affirmative. Motion carried.

13. Leisure Lanes Liquor/ Beer Permit – Motion Jaren. Second Richter to approve the Leisure Lanes Liquor/ Beer Permit. Council Persons Jaren, M. Hauptmann, Lowe, Richter, and Shillington vote in the affirmative. Motion carried.

14. Staff Resignation – Council was informed of the resignation of Angela Blair.

15. Mayoral appointment – Mayor Hauptman announced committee appointments for 2010.

16. Acceptance of Engineering bids for CDBG – Chris Diggins from NIACOG assisted the council in the selection of an engineering firm. Based on scoring by council members Veenstra and Kimm, Inc. achieved the highest total points. Motion Richter, second Jaren to award engineering services contract to Veenstra & Kimm, Inc. Council Persons Jaren, M. Hauptmann, Lowe, Richter, and Shillington vote in the affirmative. Motion carried.
17. Adjourn – Motion Lowe, second Jaren to adjourn. Council Persons Jaren, M. Hauptmann, Lowe, Richter, and Shillington vote in the affirmative. Motion carried.

Mayor Glenn Hauptmann

Attest: Michael Brennan, City Administrator