

City of Bancroft  
Bancroft City Council Special Council Meeting  
Friday, April 16, 2010  
City Council Chambers  
1:00 PM

**Minutes – April 16, 2010**

1. Roll Call: Council members present include Melinda Hauptmann, Phil Jaren, Stan Lowe, and Nancy Shillington; and Mayor Glenn Hauptmann. Other present include Janice Wolf, Steve Rahe, city attorney Scott Buchannan, and city staff Vickie Rahe, Tim Rowlet, Mark Reimers, and Michal Brennan
2. Motion Jaren, second Hauptmann to approve the Agenda. All approve
3. Personnel Issues  
    Wages and Salaries Committee Recommendations: Motion Shillington, second Jaren to temporarily increase the hourly wage of Brian Hatten by \$1.00 per hour while he serves as acting utility superintendent. All approve.  
    Motion Shillington, second Jaren to advertise for a new utility superintendent pending recommendations of the personnel committee and for the committee to develop a job description and tentative wage range for the position. All approve.
4. Mayor Hauptmann requested a flyer be prepared outlining the time line and shut-off procedures for non-payment of utility bills.
5. Mayor Hauptmann requested that training be arranged for all staff and all council members to addresses potential customer services issues.
6. Motion Jaren, second Shillington to adjourn at approximately 2:45 PM. All approve.

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Mayor Glenn Hauptmann

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Attest: Michael Brennan, City Administrator