

City of Bancroft  
City Council Meeting  
August 8, 2011  
City Council Chambers  
7:00 PM

**Minutes - APPROVED**

1. Mayor Johnson called the meeting to order with Pledge of Allegiance at 7:00 pm
2. Those present include Council members Stan Lowe, Phil Jaren, Nancy Shillingon, Corey Rasch, and Mayor Tom Johnson. Others present include members of the public including Annette Rattigan and Bill Droessler; and city staff Bran Hatten, Tim Rowlet and Michael Brennan.
3. Motion Rasch, second Lowe to approve the Agenda. All approve, motion carried.
4. Motion Lowe, second Jaren to approve the Consent Agenda. All approve, motion carried.
5. Motion Jaren, second Rasch to approve all city and utility Bills. All approve, motion carried.
6. During the Public Forum, Administrator Brennan, updated to council on discussions with the Governor's office regarding possible lagoon improvements mandated by the Iowa Department of Natural Resources. At this point, we are waiting on engineering reports to measure the impact of the recent lift station upgrades. Those reports will be submitted to the state which will then determine if lagoon improvements are needed.
7. Utilities Issues
  - a. Bancroft Municipal Electric Utility
    1. Motion Lowe, second Jaren to not pay for appliance and technology repairs that may result from inadvertent disruptions in power. All approve, motion carried.
8. Motion Lowe, second Jaren to donate \$200 to Greenwood Cemetery per request from Bill Droessler. All approve, motion carried.
9. Water and Sewer Committee Recommendations
  - a. Motion Lowe, second Rasch to approve the recommendations of the Water and Sewer committee. All approve, motion carried. these recommendations include:
    1. To install a new manhole on Maple St. West of the Lift station to mitigate problems existing underground
    2. To locate to underground work to facilitate future development
    3. To authorize Veenstra & Kim to prepare preliminary engineering work including all necessary permits and approvals from the State.
    4. To consider annexation of property into the City of Bancroft. Suggested annexation is property North of Lift station approximately 500 feet (about

a block and a half) and about 3 block west between what would be Seneca Road and Elm Street for future development.

- b. Motion Shillington, second Rasch to work with engineering firm to determine if utility staff can do water installation without engineering, and to use the engineer for the sewer. If not, then use engineer for all work for underground water and sewer extensions on North Maple. Jaren, Rasch, and Shillington voted in the affirmative, Lowe voted against. Motion carried.
10. Motion Jaren, second Rasch to approve Administrator Brennan to hire staff for the city Dump. This will allow residents to bring debris to the dump site for disposal. The dump will be open 2 Saturdays per month from 9:00 AM till Noon. All approve, motion carried.
  11. Motion Rasch, second Lowe for the Bancroft Municipal Utility to donate up to \$700 in matching funds to the Rotary to plant trees in public spaces as part of its' trees forever program. All approve, motion carried.
  12. Motion Jaren, second Rasch to approve Liquor License Renewals for the following businesses. All approve, motion carried.
    - a. Main Street Pub and Grill
    - b. Bancroft Food Center
  13. Motion Jaren, second Lowe to advertise and accept sealed bids to purchase the old Red Pickup Truck. Bids due by September 1, 2011. All approve, motion carried.
  14. Motion Rasch, second Jaren to approve Pay Estimate #8 to Larson Construction in the amount of \$16,839.78. All approve, motion carried.
  15. Motion Lowe, second Rasch to adjourn. All approve, motion carried.

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Mayor Thomas Johnson

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Attest: Michael Brennan, City Administrator